

## The Senior Project: Steps to Follow

1. Get a small, three-ring binder to keep all your forms and paperwork in. The school will not keep copies in case you lose yours!
2. Type up your **proposal** and turn it in. Please send it as a Google Doc, with rights to edit to [frahmp@cosaschools.org](mailto:frahmp@cosaschools.org). Once it is approved, you will be notified. Keep your approved proposal and rubric in your binder.
3. Select and meet with your **mentor**. Have him/her sign the Mentor Information and Agreement Form, and decided what help you need, how often you will meet, etc. Have your parents sign the bottom of that form, and then put it in your binder.
4. Work on your **physical project**. Take pictures as you go along, so you have something to show during your presentation. Once your project is complete, you will need to write a one-page **reflection essay**. Think about how your project went. What went well, what problems you encountered, etc? Turn that essay into your faculty advisor. When it is approved, place it in your binder.
5. In your senior English class, write your research paper. Your teacher will go over the requirements of a research paper and work with you to complete that. When your paper has been approved, you will put the paper and rubric in your binder.
6. You need to have everything you have done and all the forms you have filled out put into a **binder** to show your presentation board.
7. Once your project and paper are done, you will need to put together a **presentation** for the board. You will get direction from your senior seminar teacher. You will need to practice your presentation in front of two adults: your COSSA advisor, and one other adult. Your presentation may be in digital format or presentation board.
8. Once the binder and presentation are ready, you will be assigned a day and time for **presenting** your project. If you have English 12 in the fall, you will present in December. The presentation dates are set for December 4<sup>th</sup>, 2017 and March 5<sup>th</sup>, 2018.
9. Once you have passed your presentation, you are FINISHED and one step closer to **GRADUATION!**
10. **FAILURE TO MEET DEADLINES** will result in Academic Success and other possible consequences. Due dates and deadlines will be posted on the COSSA website. Remember, this is a state of Idaho graduation requirement, so without this done, **YOU WILL NOT GRADUATE!**

