**Canyon-Owyhee School Service Agency**

109 Penny Lane

Wilder, Idaho 83676

Dr. Harold Nevill, CEO

Chynna Hiraskai, Special Education Director

Greg Hale, CRTEC Campus Director

Dawnita Tincher, Business Manager

(208) 482-6074

**APPROVED MARCH 18, 2019**

**Board of Trustees**

**Regular Meeting Minutes**

**Tuesday, February 19, 2019**

**A. Call to Order**

**a. Call to Order** - The regular meeting of the Board of Trustees of the Canyon-Owyhee School Service Agency was called to order by Chairman Jason Sevy at 6:02 pm. The following persons

were in attendance:

Jaime Ponce Trustee Wilder

Craig Woods Superintendent Notus

Robert Godina Trustee/Vice Chairman Parma

Jason Sevy Trustee /Chairman Marsing

Norm Stewart Superintendent Marsing

Rob Sauer Superintendent Homedale

Dr. Harold Nevill COSSA CEO COSSA

Chynna Hirasaki Special Education Director COSSA

Greg Hale CA Principal/CTE Coordinator COSSA

CRTEC Campus Director

Deborah Downing Short Term Training Coordinator COSSA

Dawnita Tincher Business Manager/Clerk COSSA

Not Present: Jeff Dillon, Wilder Superintendent; Jennifer Brock, Notus Trustee; Jim Norton,

Parma Superintendent, and Shane Muir, Homedale Trustee.

Guests: Isaac Moffett, COSSA Academy Teacher/Administration Intern; Joetta Fulgenzi, CEA/Special Olympics Representative; Pam Sutton, Special Education Teacher; Kristine Rios-Villegas, Special Education Assistant; Juan Garcia, COSSA Academy Teacher; Rebecca Owen, COSSA Academy Teacher; “Student 2019-3” and Guardian.

**B. Agenda Action Items**

**a. Approval of Agenda** – Robert Godian moved to approve the agenda as presented. Norm Stewart

seconded the motion. Motion carried.

**b. Approval of the Consent Agenda** – Craig Woods moved to approve the consent agenda as

presented. Robert Godina seconded the motion. Motion carried

**i. Board Minutes January 22, 2019**– as presented

**ii. Bill Schedule** – as presented

**iii. Board Policies – Tri-Annual Review/No Significant Changes –** none at this time

**C. Executive Session - Executive Session -** Chairman Sevy announced that the next order of business would

be Executive Session to consider the evaluation, dismissal or disciplining of, or to hear complaints or

charges brought against a public officer, employee, staff member or individual agent, or public school

student and the examination of records exempt from public disclosure as allowed by Idaho Code 74-

206(1)(b)(d). After a full and complete discussion upon motion duly made by Rob Sauer and seconded

by Norm Stewart the following resolution was presented:

Be it resolved that the Board of Trustees of the Canyon-Owyhee School Service Agency will recess

from a public meeting into executive session pursuant to Section 74-206 Idaho Code, to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student and the examination of records exempt from public disclosure as allowed by Idaho Code 74-206 (1)(b)(d). Be it further resolved that following executive session the board will reconvene in public session for the purpose of conducting further business or for adjournment of the meeting. Roll call vote being conducted on the above and foregoing resolution and the same having been counted and found to be as follows: Wilder- Aye, Notus- Aye, Parma – Aye, Marsing- Aye, Homedale- Aye, Chariman Sevy declared said resolution adopted.

The minutes of the Executive Session of COSSA: The Board of Trustees having properly recessed from open session pursuant to Section 74-206 Idaho Code, directly thereupon convened into an executive session at 6:03 p.m. on the 19th day of February 2019 at the COSSA office board room, Wilder, Idaho to consider executive session issues as authorized by Section 74-206(1)(b)(d), Jaime Ponce, Craig Woods, Robert Godina, Jason Sevy, Norm Stewart, and Rob Sauer were present at the Executive Session. The Board then entered into discussion of the matter for which the Executive Session was held. Witnesses with testimony germane to the matter for which the Executive Session was held were called as necessary.

There being no further discussion concerning the subject matter of the Executive Session, at 6:40 p.m. Chairman Sevy reconvened into open session

**D. a. Executive Session Action Items**

Norm Stewart moved to ratify the placement of “Employee A” on paid administrative leave by

Dr. Harold Nevill on February 5, 2019. Craig Woods seconded the motion. Motion carried.

Craig Woods moved to reinstate the expulsion of “Student 2018-18” from COSSA Academy effective

January 31, 2019 and lasting for the remainder of the 2018-2019 school year. “Student 2018-18” may apply for readmission to the COSSA Board of Trustees at their July 2019 Board meeting. Robert

Godina seconded the motion. Motion carried. Board findings as follows:

1. Continually disruptive of school discipline.

2. Conduct is disruptive to the instructional effectiveness of the school.

3. Presence is detrimental to the health and safety of other pupils.

Norm Stewart moved to expel “Student 2019-2” from COSSA Academy effective February 19, 2019 and

lasting for the remainder of the 2018-2019 school year and the 2019-2020 school year. “Student 2019-2”

may apply for readmission to the COSSA Board of Trustees at their July 2020 Board meeting. Craig

Woods seconded the motion. Motion carried. Board findings as follows:

1. Continually disruptive of school discipline.

2. Conduct is disruptive to the instructional effectiveness of the school.

3. Presence is detrimental to the health and safety of other pupils.

Norm Stewart moved to expel “Student 2019-3” from COSSA Academy effective February 19, 2019 and

lasting for the remainder of the 2018-2019 school year. “Student 2019-3” may apply for readmission to the

COSSA Board of Trustees at their July 2019 Board meeting. Craig Woods seconded the motion. Motion

carried. Board findings as follows:

1. Continually disruptive of school discipline.

2. Conduct is disruptive to the instructional effectiveness of the school.

3. Presence is detrimental to the health and safety of other pupils.

**E. Personnel Report**

**a. Action regarding the Personnel Report –** Craig Woods moved to approve the personnel report as

presented. Norm Stewart seconded the motion. Motion carried.

1. Ratified the hire of Lacey Jakovac, Wilder Special Day Class (Long-Term Substitute), effective February 12, 2019 by COSSA Director Dr. Harold Nevill.
2. Ratified the acceptance of resignation from Scott Packer, Wilder Special Day Class (certified teacher), effective May 31, 2019 by COSSA Director upon recommendation from the Special Education Director Chynna Hirasaki.

**F. Information Items/Reports**

**a. COSSA Education Association** – no additions to the submitted reports

**b. Business Office Report** – no additions to the submitted reports

**c. Special Services Report** – no additions to the submitted reports

**d. COSSA Administration Report** – no additions to the submitted reports

**e Career & Technical/COSSA Academy Report** – no additions to the submitted reports

f**. Short-Term Training Report** – no additions to the submitted reports

**G. Action Items**

**a. Old Business**

**i.**  None at this time

**b. COSSA Administration (Dr. Nevill)** –

**i.** New or Revised Board Policies – New or Significant Revision. Norm Stewart made the

motion to move all presented policies to second reading. Rob Sauer seconded the motion.

Motion carried as follows:

1. Policy 8200 Wellness (formally Policy 206) – moved to second reading

2. Policy 7400 Procurement Management System – moved to second reading

3. Policy 7400P Procurement Methods - moved to second reading

**c. Special Services Report –**

**i.** None at this time

**G. Board Request to Administration –** Chairman Sevy requested that Dr. Nevill work on creating a process

and schedule for the evaluation of the COSSA CEO by the Board of Trustees.

**H. Adjourn**

Chairman Sevy adjourned the meeting at 7:36 pm.

Respectfully Submitted,

Dawnita Tincher, Clerk