

Canyon-Owyhee School Service Agency (COSSA)
Statement for Reimbursement of Expenditure (Form 307.1-2)

Pease accept this as a statement of reimbursement for expenditures made in connection with my official assignment with Canyon-Owyhee School Service Agency.

Meals		
Place	Purpose	Amount
Supplies/Miscellaneous		
Item	Purpose or Description	Amount
Total Amount to be Reimbursed		

I state that the aforementioned reimbursement claim is true and correct, that the expenditures indicated have been approved by the Director before purchase was made, that the items are for use in my official capacity with the Agency, and that no part of the same has been allowed or paid.

Date _____
Claimant

Approved (Supervisor) _____
Claimant's Address for Reimbursement

Account Number (Determined by Director)