

Canyon-Owyhee School Service Agency

109 Penny Lane
Wilder, Idaho 83676

Dr. Harold Nevill, CEO/CRTEC Campus Director
Diana Zigars, Special Education Director
DawnitaTincher, Business Manager
(208) 482-6074

APPROVED JUNE 20, 2016

Minutes of the Regular Meeting of the Board of Trustees
May 18, 2016

CALL TO ORDER

The regular meeting of the Board of Trustees of the Canyon-Owyhee School Service Agency was called to order at 12:01 p.m. by Chairman Robert Godina at the CRTEC Conference Room. The following persons were in attendance:

Jeff Dillon	Superintendent	Wilder
Robert Godina	Trustee/Chairman	Parma
Jim Norton	Superintendent	Parma
Rob Sauer	Superintendent	Homedale
Harold Nevill	CEO/CRTEC Campus Director	COSSA
Diana Zigars	Special Education Director	COSSA
DawnitaTincher	Business Manager/Clerk	COSSA

Not Present: Christy Tayler, Wilder Trustee; Jennifer Brock, Notus Trustee/Vice Chairman; Craig Woods, Notus Superintendent; Michael Lankow, Marsing Trustee; Norm Stewart, Marsing Superintendent and Shelley Shenk, Homedale Trustee.

Guests: John Bechtel, CRTEC Maintenance Supervisor; Kristie Dorsey, CRTEC Short Term Training Coordinator; and Greg Hale, incoming COSSA Academy Principal/CTE Coordinator.

APPROVE AGENDA

Jeff Dillon moved to approve the agenda as presented. Jim Norton seconded the motion. Motion carried.

EXECUTIVE SESSION

No executive session.

APPROVE MINUTES

Rob Sauer moved to approve the minutes for the regular Board meeting of April 18, 2016 as presented. Norm Stewart seconded the motion. Motion carried.

BILL SCHEDULE

Jeff Dillon moved to approve the bill schedule as presented. Rob Sauer seconded the motion. Motion carried.

OLD BUSINESS

MINUTES - 1

SDE Authorization for CTE Math Credit	Dr. Nevill passed out the letter received from the State Department of Education which states that they will allow CRTEC to continue awarding CTE math credits to students.
Alternative Summer School	Dr. Nevill stated to the Board that Superintendent Woods would like the Board to discuss the dates of the June, 2016 Alternative Summer School which is currently scheduled from June 1, 2016 to June 30, 2016. Superintendent Woods would like the Board to consider changing the dates to accommodate Notus' 2015-2016 last day of school which is June 2, 2016. Discussion was held. No decisions were made.

NEW BUSINESS

CEA	No additions to the submitted reports.
Business Office	Jeff Dillon moved to approve Bowen Parker Day CPA's PLLC as the Auditors for the 2015-2016 Financial Audit. Rob Sauer seconded the motion. Motion carried
Special Services Report	No additions to the submitted reports.
Administrative /Professional-Technical/COSSA Academy Report	<p>Dr. Nevill reminded the Board about the special Board meeting scheduled for tomorrow, May 19, 2106 at 4 p.m. in the CRTEC conference room.</p> <p>Dr. Nevill, Diana Zigars and Dawnita Tincher went through the proposed COSSA 2016-2017 Career Ladder with the Board of Trustees. Discussion was held regarding the State Department of Education's change of assignment codes for Occupational Therapists and Physical Therapists from Instructional to Classified and what kind of impact that would be to the COSSA Consortium and the current said staff. Dr. Nevill requested Board permission to write a letter from COSSA to the State Board of Education, recommending reconsideration of this decision. The Board of Trustees liked Dr. Nevill's proposal and unanimously gave consent to compose the letter. The Board of Trustees said that since the current Occupational Therapist would have been on a continuing contract to place said Occupational Therapist on the new career ladder and issue the contract as we would of in the past.</p> <p>Jim Norton proposed that the Board consider putting the additional BA+24 & MA allocations from the State Department of Education on to the pay scale. Discussion was held and the Board chose to not include the additional BA+24 or MA allocations at this time. Rob Sauer moved to approve the COSSA 2016-2017 Career Ladder as presented. Jeff Dillon seconded the motion. Motion carried.</p> <p>Dr. Nevill, Diana Zigars, and Dawnita Tincher went through the proposed COSSA 2016-2017 Classified Salary Schedule. Discussion was held regarding the State Department of Education's change of assignment codes for</p>

Occupational Therapists and Physical Therapists from Instructional to Classified and the need for Column F should said changes stand. Rob Sauer moved to approve the COSSA 2016-2017 Classified Salary Scale as presented. Jeff Dillon seconded the motion. Motion carried.

Dr. Nevill asked the Board of Trustees to consider forwarding the additional \$3000 per CTE teacher with an Occupational Specialist certificate on to the COSSA employees with said certification. Jim Norton asked that we contact the State Department of Education to find out if the additional allocation is only for those Instructors who are reported under general fund code 10 on the ISEE reports. No decisions were made.

COSSA BOARD POLICIES

Policies – First Reading First reading was held on the COSSA Academy Child Care Center Handbook revision. Rob Sauer moved to bring the COSSA Academy Child Care Center Handbook revision back for a second reading. Jeff Dillon seconded the motion. Motion carried.

Policies – Second Reading Second reading was held on Policy 207 – Board of Trustees Code of Ethics. Jeff Dillon moved to approve Policy 207 – Board of Trustees Code of Ethics as presented. Rob Sauer seconded the motion. Motion carried.

Second reading was held on Policy 208 – Board Member Conflict of Interest. Jeff Dillon moved to approve Policy 208– Board Member Conflict of Interest as presented. Rob Sauer seconded the motion. Motion carried.

Second reading was held on Policy 113 – Student and Family Privacy Rights. Jeff Dillon moved to approve Policy 113– Student and Family Privacy Rights as presented. Rob Sauer seconded the motion. Motion carried.

Second reading was held on Policy 114 – Copyright Compliance. Jeff Dillon moved to approve Policy 114– Copyright Compliance as presented. Rob Sauer seconded the motion. Motion carried.

Second reading was held on Policy 418 – Alternate Route to Graduation. Jeff Dillon moved to approve Policy 418– Alternate Route to Graduation as presented. Rob Sauer seconded the motion. Motion carried.

Second reading was held on Policy 419 – Special Education Record Retention. Jeff Dillon moved to approve Policy 419– Special Education Record Retention as presented. Norm Stewart seconded the motion. Motion carried.

PERSONNEL

Diana Zigars asked the Board to ratify her acceptance of the resignation from Chelsie Halliburton, Special Education Teacher, Maxine Johnson Elementary, Extended Resource Room at the end of the 2015-2016 school year. Jeff Dillon moved to ratify the acceptance of the resignation as presented. Rob Sauer seconded the motion. Motion carried.

Diana Zigars asked the Board to ratify her acceptance of the resignation from Charlyn Reece, Speech Language Pathologist, Homedale School District and COSSA Academy at the end of the 2015-2016 school year. Jeff Dillon moved to ratify the acceptance of the resignation as presented. Rob Sauer seconded the motion. Motion carried.

Diana Zigars asked the Board to ratify her acceptance of the resignation from Darlyne York-Faber, Special Education Assistant, Wilder Jr/Sr High, Special Day Class – Severe at the end of the 2015-2016 school year. Jeff Dillon moved to ratify the acceptance of the resignation as presented. Rob Sauer seconded the motion. Motion carried.

Diana Zigars asked the Board to ratify her hire of Mary Lewerenz as Special Education Teacher, Homedale Elementary Special Day Class – Severe for the 2016-2017 school year. Jeff Dillon moved to ratify the hire of Mary Lewerenz as presented. Rob Sauer seconded the motion. Motion carried.

Dr. Nevill asked the Board to ratify his hire of Sue Uhlenkott, Intervention Aide for the 2016-2017 school year. Jeff Dillon moved to ratify the hire of Sue Uhlekott as presented. Rob Sauer seconded the motion. Motion carried.

Dr. Nevill asked the Board to ratify his hire of Ruby Walgamott, Culinary Arts Instructor for the 2016-2017 school year. Jeff Dillon moved to ratify the hire of Ruby Walgamott as presented. Rob Sauer seconded the motion. Motion carried.

Dr. Nevill asked the Board to ratify the termination of long term CNA substitute, Samantha Johnson, a classified employee. Jeff Dillon moved to ratify the termination of Samantha Johnson as presented. Rob Sauer seconded the motion. Motion carried.

BOARD REQUESTS TO ADMINISTRATION

No further request by the Board than those mentioned above.

ADJOURNMENT

Rob Sauer moved to adjourn the meeting at 1:04 p.m. Jeff Dillon seconded the motion. Motion carried.

Respectfully submitted,

DawnitaTinchler, Clerk