

DRAFT

**Board of Trustees
Regular Meeting Minutes
Monday, August 20, 2018**

A. Call to Order

- a. Call to Order** - The regular meeting of the Board of Trustees of the Canyon-Owyhee School Service Agency was called to by Chairman Jason Sevy at 6:00 pm. The following persons were in attendance:

Jaime Ponce	Trustee	Wilder
Jeff Dillon	Superintendent	Wilder
Craig Woods	Superintendent	Notus
Jim Norton	Superintendent	Parma
Jason Sevy	Trustee/Chairman	Marsing
Norm Stewart	Superintendent	Marsing
Rob Sauer	Superintendent	Homedale
Dr. Harold Nevill	COSSA CEO	COSSA
Chynna Hirasaki	Special Education Director	COSSA
Greg Hale	CA Principal/CTE Coordinator	COSSA
	CRTEC Campus Director	
Deborah Downing	Short-Term Training Coordinator	COSSA
Dawnita Tincher	Business Manager/Clerk	COSSA

Not Present: Barbara Skogsberg, Notus Trustee; Robert Godina, Parma Trustee/Vice Chairman; and Shane Muir, Homedale Trustee.

Guests: Isaac Moffett, COSSA Academy Teacher/Administration Intern.

B. Agenda Action Items

- a. Approval of Agenda** – Jim Norton moved to approve the agenda as presented. Norm Stewart seconded the motion. Motion carried.
- b. Approval of the Consent Agenda** – Rob Sauer moved to approve the items of the consent agenda as follows. Norm Stewart seconded the motion. Motion carried. Jaime Ponce arrived at this time.
- i. Board Minutes July 16, 2018** – as presented
- ii. Bill Schedule** – as presented
- iii. Personnel Report** – ratified hires as follows:
Janet Aydinova; Special Education Teacher (Marsing Elementary RR, Alternate Route)
McKenzi Baggett: Special Education Teacher (Marsing Middle/High School RR, Alternate Route)
Cheryl McCoy: Special Education Teacher (Parma Elementary ERR, Alternate Route)
Joy Kaplan: School Counselor (COSSA Academy/Career & Technical Education)
Julie Koehnlein: Special Education Paraprofessional (Marsing Elementary RR)

Sarah Lawlis: Special Education Paraprofessional (Homedale Elementary SDC)
Tammy Aranzamendi: Special Education Paraprofessional (Wilder Elementary RR)
Salma Tapia: Special Education Paraprofessional (Homedale Elementary SDC)

Personnel Report – accept resignations as follows:

Sonya Garza: Special Education Paraprofessional (Homedale Elementary SDC)
Suzanne Moore: Special Education Paraprofessional (Marsing Elementary RR)
Kayann Pope: Food Service Coordinator (COSSA Academy)
Elena Villaneua: Special Education Paraprofessional (Wilder High School RR)

Personnel Report – approved student teaching placement as follows:

Lacey Jakovac: Student Teacher (Parma High School RR, Patty Hutton)

- iv. Second Reading of Board Policies** – Annual Review/No Changes – as presented
1. Policy 322 Leadership Premium
 2. Policy 323 Certified Staff Evaluation
 3. Policy 324 Administrator Evaluation

C. Executive Session

Chairman Sevy declared that there was not a need for executive session this meeting.

D. Executive Session Action Items

No actions were taken.

E. Information Items/Reports

- a. **Old Business** – discussion was held on the newly created format of the Board agenda and the efforts to include consent items.
- b. **COSSA Education Association** – no additions to the submitted reports
- c. **Business Office Report** – no additions to the submitted reports
- d. **Special Services Report** – Special Education Director Chynna Hiraskai will email out to the Board the special education transportation variances calendar and the special services staff roster.
- e. **COSSA Administration Report** – no additions to the submitted reports
- f. **Career & Technical/COSSA Academy Report** – Greg Hale passed out handouts pertaining to enrollments in both COSSA Academy and Career & Technical Education.
- g. **Short-Term Training Report** – no additions to the submitted reports

F. Action Items

- a. **Old Business** – none at this time
- b. **Request to Declare Equipment Obsolete** – Jim Norton moved to declare the special education televisions obsolete as presented. Rob Sauer seconded the motion. Motion carried. Craig Woods arrived at this time.
- c. **New or Revised Board Policies** – Norm Stewart moved to approve the new or revised board policies upon second reading as presented. Craig Woods seconded the motion. Motion carried.
 - i. Policy 211 – Board Policy, Handbook, and Manual Review (New)
 - ii. Policy 212 – Waiver of Personal Property Damage Liability (New)
 - iii. CTE Course Description Manual (Revision)

G. Board Request to Administration

No requests to administration at this time.

H. Adjourn

Craig Woods moved to adjourn the meeting at 6:21 pm. Rob Sauer seconded the motion. Motion carried.