Policy: 8300 Section 8000: Non-Instructional Operations

## POLICY TITLE: EMERGENCY AND DISASTER PREPAREDNESS

The Board recognizes the importance of being prepared for various types of emergencies, both natural and human, that could occur while school is in session. This necessitates the development of appropriate plans and procedures to deal with such emergencies at school facilities or involving school transport. It is important that students, employees, and parents be knowledgeable about the various emergency plans and procedures and be prepared should such an emergency occur.

## <u>Development of Crisis Management Plan</u>

The Canyon-Owyhee School Service Agency will develop and maintain a Crisis Management Plan to act as a guide for Canyon-Owyhee School Service Agency Board of Trustees, administration, staff, students, parents, and community members to address potential crises in the Canyon-Owyhee School Service Agency.

The Crisis Management Plan will provide procedures for the Canyon-Owyhee School Service Agency and for each site, and will be used prior to, during, or after any emergency situation.

The COSSA Chief Executive Officer (CEO) or designee shall be responsible for directing the development of a comprehensive Crisis Management Plan. This plan will be shared with representatives of local municipalities and appropriate emergency personnel. The Crisis Management Plan will be reviewed annually by the Crisis Management Committee, which shall include representatives of principals and site managers. The Crisis Management Plan will be maintained by the Safety Coordinator working in conjunction with the CEO and the CRTEC Campus Director.

Each principal and site manager shall receive a copy of the Crisis Management Plan and shall provide inservice training on plan implementation.

The Canyon-Owyhee School Service Agency Crisis Management Plan serves as the foundation for the development, training, and implementation of individual site and program plans.

## **LEGAL REFERENCE:**

IDAPA 08.02.03.160 Safe Environment and Discipline

## **POLICY HISTORY:**

Adopted: September 16, 2019

Reissued: July 19, 2021