

Canyon-Owyhee School Service Agency

109 Penny Lane
Wilder, Idaho 83676

Dr. Harold Nevill, CEO/CRTEC Campus Director
Diana Zigars, Special Education Director
Dawnita Tincher, Business Manager
(208) 482-6074

APPROVED MAY 18, 2015

Minutes of the Regular Meeting of the Board of Trustees
April 20, 2015

CALL TO ORDER

The regular meeting of the Board of Trustees of the Canyon-Owyhee School Service Agency was called to order at 6:02 p.m. by Chairman Sonny Sarceda at the COSSA office board room. The following persons were in attendance:

Rob Sauer	Superintendent	Homedale
Jeff Dillon	Superintendent	Wilder
Craig Woods	Superintendent	Notus
Shelley Shenk	Trustee	Homedale
Robert Godina	Trustee	Parma
Debbie Holzhey	Business Manager/Clerk	Marsing
Sonny Sarceda	Trustee; Chairman	Wilder
Harold Nevill	CEO/CRTEC Campus Director	COSSA
Diana Zigars	Special Education Director	COSSA
Dawnita Tincher	Business Manager/Clerk	COSSA

Not Present: Norm Stewart, Marsing Superintendent; Jim Norton, Parma Superintendent; Jennifer Brock, Notus Trustee; and Betty Ackerman, Marsing Trustee/Vice-Chairman.

Guests: Joetta Fulgenzi, CEA Representative.

APPROVE AGENDA

Jeff Dillon moved to approve the agenda as presented. Robert Godina seconded the motion. Motion carried.

APPROVE MINUTES

Craig Woods moved to approve the regular minutes of March 16th, 2015 as presented. Robert Godina seconded the motion. Motion carried.

BILL SCHEDULE

Jeff Dillon moved to approve the bill schedule as presented. Craig Woods seconded the motion. Motion carried.

PERSONNEL REPORT

Craig Woods moved to ratify the acceptance of the following resignations/retirements by Special Education Director Diana Zigars:

Special Education Certified:

- (1) Debbie Delaney (Retirement, COSSA PS)
- (2) Josephine Heuterman (Resignation, Wilder Jr/Sr HS Resource)
- (3) Leslie Sparkuhl (Resignation, SLP – Marsing, Notus, Contracted)
- (4) Elaine Woods (Retirement, Wilder Elementary, Resource)

Special Education Assistants:

- (1) Jeannie Beavers (Retirement, Homedale Elementary)
- (2) Rosemary Brown (Marsing Elementary)
- (3) Linda Camarata (Homedale High School)
- (4) Nancy Halcom (Marsing Elementary)

Jeff Dillon seconded the motion. Motion carried.

Craig Woods moved to ratify the hiring of Pamela Sutton as COSSA Pre-school Special Education Teacher by Special Education Director Diana Zigars. Jeff Dillon seconded the motion. Motion carried.

Rob Sauer arrived at this time.

Craig Woods moved to ratify the hiring of Angie Martinez as the CNA Instructor and Kelli Korn as the EMT Instructor for the 2015-2016 school year by Dr. Harold Nevill while holding off on the hiring for the Residential Construction Instructor until enrollment numbers for programs have been thoroughly looked at. Upon further discussion Mr. Woods amended his movement to include the hiring of Richard Ray for Residential Construction Instructor for the 2015-2016 school year. Robert Godina seconded the motion. Motion carried. Dr. Nevill will provide the Districts with the past five years of enrollment numbers for each PTE program.

OLD BUSINESS

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| CEO Evaluation | Discussion was held regarding the CEO Evaluation and the Academy Principal Evaluation. No decisions were made. |
| COSSA Academy 2015-2016 Calendar | Craig Woods moved to approve the COSSA Academy 2015-2016 Calendar as presented. Robert Godina seconded the motion. Motion carried. |
| Strategic Plan | Dr. Harold Nevill gave an update on the progress of CRTEC Strategic Plan. |

NEW BUSINESS

- | | |
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| CEA | No additions to the submitted reports. |
| Business Office | No additions to the submitted reports. |

Special Services Report No additions to the submitted reports.

Administrative /Professional- No additions to the submitted reports.
Technical/COSSA Academy

COSSA BOARD POLICIES

Policies – First Reading No policies to review for first reading this month.

Policies – Second Reading No policies to review for second reading this month.

EXECUTIVE SESSION No executive session this month.

ADJOURNMENT Chairman Sonny Sarceda adjourned the meeting at 7:25 pm.

Respectfully submitted,

Dawnita Tincher, Clerk